



Please complete this form and send your CV to Jenny Tremewan, Human Resources Manager at recruitment@jtatkinson.co.uk or to;

JT Atkinson, Thornton House, Cargo Fleet Lane, Middlesbrough, TS3 8DE

Application for Employment

Position Applied for:	
Branch Location:	

Personal Details

Surname:	
Title:	
First Name:	
Middle Name:	
Former/previous names:	
Address:	
Postcode:	
National Insurance no:	
Contact number:	
Contact email:	

How did you learn of this vacancy? _____

Have you worked for J.T. Atkinson & Sons Ltd in the past? _____

(Please circle)

Do you hold a full U.K. driving licence? YES/NO

(For drivers only) What classification of licence do you hold? _____

Are you eligible to work in The U.K.? YES/NO

Qualifications

Please list any relevant qualifications you may have:

Date	Subject	Qualification Establishment	Type e.g. NVQ,GCSE	Grade

Please list any other experience or training you have which may be relevant to builders merchandising:

Employment History

Please give full details of your complete employment history starting with your current or most recent employer:

Company Name:	
Address:	
Postcode:	
Tel number:	
Post/Job title:	
Main duties	
Start date:	
End date if applicable:	
Salary/Hourly rate:	
Notice period if applicable:	

Employer	Type of Business	Dates of employment	Job Title

Do you have any other employment/voluntary work that you wish to continue if you are appointed to the post?

YES/NO

Please detail the nature of work and hours:

Would you like to be considered for this vacancy on a job share basis? _____

Disability

J.T. Atkinson & Sons Ltd will not discriminate against applicants with a disability.

You're disabled under the Equality Act 2010 if you have a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on your ability to do normal daily activities.

If you have a disability, do you require any reasonable adjustments to be made during the recruitment process including interview?

YES/NO

If yes, please give details: _____

Criminal Convictions

Do you have any unspent criminal convictions, bind overs, cautions or reprimands? YES/NO

If yes please give details _____

References

Please give details for two persons whom references may be made. One should be your current (or most recent) employer:

Reference 1:

First name:	
Surname:	
Job title:	
Relationship:	
Address:	
Postcode:	
Contact number:	
Email:	
Can ref be contacted prior to interview?:	

Reference 2:

First name:	
Surname:	
Job title:	
Relationship:	
Address:	
Postcode:	
Contact number:	
Email:	
Can ref be contacted prior to interview?:	

Supporting Information

If there is any other information that you think may be helpful in your application to our company, please state below:

A large, solid orange rectangular box with a thin blue border, intended for the applicant to provide additional supporting information.

Signed: _____

Date: _____